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**INDIVIDUAL**

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**MEMBERSHIP**

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**APPLICATION**


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specialists in residential interior design<sup>SM</sup>



# choose your membership


## Individuals

 **Professional** – Providing the highest level of membership offered by IDS for designers who have completed certification. Includes free website listing (\$35 value) and CQRID maintenance fee (\$25 value).

**Requirements – applicant must have one of the following:**

- 1) Certification with the Council for Qualification of Residential Interior Designers (CQRID) examination **OR**
- 2) Certification with another nationally recognized interior design examination.


**Annual Dues: \$299\***

 **Associate** - For interior designers who currently work full-time in interior design, have at least four (4) years of work experience or a combination of interior design education and work equal to four (4) years.

**Requirements – applicant must have:**

- 1) Four or more years experience in full service interior design **OR**
- 2) Combination of interior design education\* & practical interior design experience to equal a minimum of four years.

**Annual Dues: \$225\***

 **Affiliate** – For designers who have not yet completed four years of full time design experience or those persons in a closely affiliated occupation.

**Requirements – applicant must have:**

- 1) Less than four years experience in interior design **OR**
- 2) Employment within an occupation closely affiliated with interior design (i.e. decorator, design educator, management, window treatments specialist, etc)

**Annual Dues: \$175\***

 **Student\*\***- Limited to interior design students.

**Requirements – applicant must:**

Be enrolled in an accredited Interior Design Program.

**Annual Dues: \$ 35\***

### Required Documentation:

**Professional level applicants must include:**

1. Verification of interior design certification
2. Photocopy of business license (if self-employed)
3. Business card

**Associate & Affiliate level applicants must include:**

1. Photocopy of governmental document (such as business license or tax ID# (if self-employed)

 **Home Furnishings Sales**

**Specialist\*\*** - Open to all non-designers employed in a retail home furnishings store. (Are not eligible to host chapter meetings)

**Requirements** – applicant must be employed in a sales or marketing capacity in a retail furniture store.

**Annual Dues: \$75\***

 **Sales/Manufacturing Rep\*\*** –

Open to all manufacturers' representatives of companies selling to retail stores or designers. (Are not eligible to host chapter meetings)

**Requirements:** applicant must be employed in sales or marketing capacity for a retail store or a manufacturing firm.

**Annual Dues: \$60\***

### Instructions:

- Please type or print clearly.
- All sections must be completed.
- Incomplete applications will be returned to applicant, which will cause a delay in processing.
- Mail payment of pro-rated dues and the one-time application fee and required documentation with the completed form to:

Interior Design Society  
164 S. Main Street, 8<sup>th</sup> Floor  
High Point, NC 27260

**OR**

- Fax your completed application form with credit card information and **required documentation** to: **(336) 885-3291**

### Notices:

\***Dues are pro-rated on an annual basis. Please contact IDS for amounts.**

\***Dues and fees are subject to change without notice.**

\***Benefits are based on membership levels. Please visit [www.interiordesignsociety.org](http://www.interiordesignsociety.org) for a complete list of benefits.**

\* **Student, Home Furnishings Sales Specialist and Sales Representative levels of membership do not receive credentialing.**

### (Required Documentation Continued)

2. Photocopy of diploma for interior design related field.
3. Business Card

**Student level applicants must include:**

1. Photocopy of current transcript or
2. Instructor verification

\* All IDS memberships dues are annual amounts beginning January 1. Please contact the IDS National Office for pro-rated dues amount effective from the beginning date until December 31<sup>st</sup>.

# membership application

**Instructions:** Please complete this form and return by fax (336-885-3291), email ([bhair@interiordesignsociety.org](mailto:bhair@interiordesignsociety.org)) or mail. Please retain copies for your records.

## Membership level you are applying for:

Individual:

Professional  
Associate  
Affiliate  
Student

Sales:

Home Furnishings Sales Specialist  
Sales/Manufacturing Representative

## Contact Information

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip+4: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Business Email: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City/State/Zip+4: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Website: \_\_\_\_\_

## Education – Continue on a separate sheet if necessary.

College/School: \_\_\_\_\_

Dates Attended: \_\_\_\_\_

Major: \_\_\_\_\_ Degree: \_\_\_\_\_

Type of Program:    2 year            3 year            4 year            Correspondence

Associate and Affiliate: Send a copy of your Interior Design transcripts and/or diploma to identify the correct level of membership.

How Did You Hear about IDS? \_\_\_\_\_



**Employment History:** Please list present position first. You may continue on page 4 and attach or submit a recent resume when you submit your application.

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip+4: \_\_\_\_\_

Position: \_\_\_\_\_ Date Employed: \_\_\_\_\_

Specific Duties: \_\_\_\_\_



**Instructor Verification (Student Applicants Only):** The applicant is currently enrolled as a student and is qualified to apply for student membership. (Student ID or current schedule in lieu of instructor's verification)

Instructor's Name: \_\_\_\_\_

Instructor's Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_



**Payment:** Please enclose payment along with your application. Please highlight your selection below.

Please make checks payable to IDS or charge in the amount of \$ \_\_\_\_\_

Visa                      MasterCard                      AmEx                      Discover

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Cardholder: \_\_\_\_\_ Security Code: \_\_\_\_\_

**Code of Ethics** - The Interior Design Society requires that its members be of good character, seek high standards, maintain business and professional integrity and display imagination and creative ability. The IDS member properly serves the interest of self, firm, and customer equally with competence, enthusiasm, fairness, and prompt fulfillment of all obligations to firm and customer.

**Statement of Application** – I hereby apply for membership in the Interior Design Society and attest that all information provided in this application is true and accurate. I agree to abide by the IDS Code of Ethics, to advance its objectives, and to pay the established dues.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_